



APPLICATION FOR EMPLOYMENT

The NBN Group considers applicants for all positions without regard to race, creed, color, national origin, ancestry, age, marital status, civil union status, domestic partnership status, affectional or sexual orientation, genetic information, pregnancy or breastfeeding, sex, gender identity or expression, disability, nationality, religion, marital status, veteran status, liability for service in the Armed Forces of the United States or any other legally protected status.

PLEASE PRINT

Position Applied For: _____		Date: _____	
How Did You Hear About Us? <input type="checkbox"/> Advertisement Where? _____			
<input type="checkbox"/> Inquiry <input type="checkbox"/> Relative <input type="checkbox"/> Employment Agency <input type="checkbox"/> Other: _____			
Name: (Last, First, MI) _____			
Address: _____			
City: _____	State: _____	Zip Code: _____	County: _____
Telephone No: _____		Social Security No: _____	
Email Address: _____		Cell No: _____	
Emergency Contact: (Name) _____		Telephone No: _____	

Best time to contact you is: _____: _____AM/PM

If you are under 18 years of age, can you provide required proof of eligibility to work? Yes No

Have you ever filed an application with The NBN Group? Yes No
 If yes, please give date: _____

Have you ever been employed by The NBN Group? Yes No
 If yes, please give date: _____
 Name (if different): _____

Do any friends or relatives work for The NBN Group? Yes No
 If yes, Name: _____ Relationship: _____

Are you currently employed? Yes No
 If yes, may we contact your current employer? Yes No

Are you currently on layoff status & subject to recall? Yes No

Can you travel if the job requires it? Yes No

Are you prevented from becoming lawfully employed in this country due to VISA or Immigration Status? Yes No
Proof of citizenship or immigration status will be required upon employment

Date available for work: ____/____/____ **Salary desired:** _____
Availability: Full Time Part Time **Shift:** 1 2 3
 Temporary **Hours Available:** _____

Work Experience:

Start with your present or last job. Include any job related military service assignments and volunteer activities.
You may exclude organizations which indicate any legally protected status.

Employer:	Dates employed: ____/____/____ to ____/____/____
Address:	Supervisor:
Job Title:	May we contact? ____ Yes ____ No
Reason for Leaving:	
Work Performed:	
<hr/>	
Employer:	Dates employed: ____/____/____ to ____/____/____
Address:	Supervisor:
Job Title:	May we contact? ____ Yes ____ No
Reason for Leaving:	
Work Performed:	
<hr/>	
Employer:	Dates employed: ____/____/____ to ____/____/____
Address:	Supervisor:
Job Title:	May we contact? ____ Yes ____ No
Reason for Leaving:	
Work Performed:	

Education:

School	Name City, State	Course of Study	Years Completed	Diploma/ Degree Graduated
High School				
College				
Graduate/ Professional				
Other				



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STANDARD HIRING QUESTIONS

1. What is the most constructive feedback that you have received from a manager in your career?
2. What were your chief concerns about management in your previous job(s)?
3. What was your favorite job? Why? What were your responsibilities in that role?
4. Can you give me an example when you had to sell something – an idea, a product, or a different policy to someone? What was it? How did you do it? What was the outcome?
5. Please give me an example of when you had to take initiative in order to complete a task.
6. What characteristics do you look for in a company with whom you want to work?
7. Are there any major events going on in your life right now?

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